Soldier Hollow Charter School Board of Trustee Meeting

May 13, 2025

3444 West 3000 South, Heber City, Utah

(All times listed are approximate.  The Board reserves the right to vote on any item on the agenda)

The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

**Welcome (Call to order) and Roll Call:** (6:30pm) – Call to order at 6:37pm by Amy Lusby Roll call – Erin, Amy, Tyler, Josh, Brandon Brandis Turner joiner via google meet 6:39pm

**Public Comment:** (6:35 pm)-  The public may address any issue not related to items already on the agenda.  Please refer to our Public Comment at Board Meetings Policy for procedures. The Board will not allow public comment that could violate the privacy rights of individual students or staff members.  The School, Board Members, and Staff are required to protect the privacy of students, and specific student related issues under Federal and State law including the Federal Education Rights Privacy Act.  Additionally, the Board will not allow public comment related to individual Staff Members that calls into question Staff member’s character, professional competence, and/or handling of specific student related issues.  Should attendees wish to provide the Board with comments that may potentially violate the privacy rights of students or staff members, they may submit the comments to the Board in advance of the meeting via theboard@myshcs.org.  The Board may then use their discretion to a) allow the individual submitting the comment to read the statement during public comment, b) may have a board member read the statements to the public during the public comment, possibly omitting any language that could violate privacy laws, or c) may accept the comment as a private communication to the board which the board will then take under advisement. The public should be aware that the Board is unable, by State law, to deliberate or take action on items raised during the public comment time in a Board meeting if they do not appear on the publicly noticed agenda.

Read by Brandon Sherwood -

**Reports:** (6:45 pm) Board Committees Report– Board Action may be required – (10 min)

 1. PTO (Parent Teacher Organization):

* Recent events – Just finished teacher appreciation week…huge success and very thankful
* Future events and preparations – Working on Field Day preparations

2. Administration Team Report: (20 min)

* Director –
* Enrollment
* Academic Excellence – finishing up RISE and starting Acadience. Finishing up on end of year interviews with staff. Planning next school year. Major focuses next year behavior and citizenship, psychological safety, and tier 1 instruction. Lots of ongoing efforts, good feedback.
* Wish List for the school/School Projects – I’m in communication with the Burns Foundation. They reached out to me, pitched out the arena but it is not in the scope right now. I pitched out improvements on the portables. How do we maximize the $$ in the best interest of students and the best interest of the school?
* Assistant Director –
* Safety – Working on SRO contract, more training, working on Safe Routes to school, and with the Town of Charleston for the Pioneer Day parade.
* Special Ed Director – RISE and acadience.
* As a side note – way to go Jessica T on the play. Maybe we can get an upgraded sound system and/or lighting.

3. Financial Accountability Committee: (15 min) Rich Eccles and Tyler Partridge

* Financial statement from prior Month – financials are not complete, we also did not have a meeting today. Rich – increased 1 day COH now at $75K. Next month we are doing 2 things. Next month we will be passing a final FY25 budget and initial FY26 budget. Approx. $146k surplus. Next month we will go over both April and May financials. This budget is based on 323 students because that is what the state has allotted to us. Great place to start. The numbers will fluctuate over the next few months. We no longer have CARES Act money anymore. As of right now we show a small surplus for right now. Possible potential of 358. Wait lists in all grades except 2nd, 7th, and 8th grades. Dave has asked Rich to plug in some money into differed maintenance. Approx. $50k

4. Facilities and Transportation updates: Mike Bronson

Contract for crash pads. 4-6 week lead time. Talked to Stacy Warmack about putting a cover over the portables. She is looking into it. Risk management looked at the playground and they don’t like the sand and wood chips, they would like us to have the rubber ground.

5.Capital Projects – (15 min)

* Remodel & arena buildout – looking to spend some of the remaining money from the Burns Foundation on improvements on the portables.
* Fundraising efforts

6. Policy review and update (10 min) – None this month

7. Executive Committee Report: (10 min) Amy Lusby

Met with Dave, Amy, and Erin. Also a review of the staff survey. Brandis reviewed Charleston Town board meeting. Charleston plans on putting a stop sign at the entrance of the school to help improve safety. This should happen prior to school starting. Call out for Board members. We won’t be holding elections because of a lack of applications.

**Possible Action Items**:

* Accept the Financial report from - none
* Approval of the Meeting minutes from prior months – Erin motions, Brandon seconds no discussion all in favor motion passes
* Approval of possible Policy Updates/Changes - none

**Adjourn meeting**: Erin motions, Brandon second all in favor meeting adjourns at 7:46pm

Closed Session: Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act.

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